

# FABIANA GERARDI

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## ABOUT ME

Proven expertise in the scientific management of funded projects and medium-long-term projects. She has developed excellent management skills and a sense of responsibility over the past ten years. Sharing and liability characterize her approach both to work and life.

## EDUCATION

2016 - 2017 • ASVI Social Change - non profit school of management, Rome - Diploma in Fundraising and third sector Management

2013 - 2014 • SEU - Servizio Europa, Perugia - Certificate in European funded projects for the local economic development

2008 - 2012 • University of Perugia - Master's degree in Political Science - 102/110 - supervisor Prof. F. Merloni

2003 -2008 • University for Foreigners, Perugia - Bachelor's degree in International Communications - 105/110 - supervisor Prof. A. Giuffrida

## SKILLS

### • Languages

Italian - Mother tongue  
English - Proficient User  
French - Basic User

### • Computer

Microsoft office - Proficient user  
Facebook Business Manager - Basic User  
Adobe Photoshop and Canva - Basic User

### • Personal skills

Excellent management skills and best practice sharing. Able to establish good working relationships with colleagues. Thanks to the different experiences gained over the years I have great ability to quickly adapt myself to new environments. Independent and respectful of deadlines and assigned tasks.

Strong commitment to achieve goals, self organized and close attention to details are my strengths.

## WORK EXPERIENCE

2021- Present **RFF-CMCC European Institute on Economics and the Environment**

Corporate and Foundations Fundraising and Project Management

*Key Responsibilities:* Corporate and foundations fundraising; Scientific Management activity supporting SEME (Sustainable Earth Modelling Economics) funded projects

2018- 2022 **Associazione Famiglie Sindrome di Williams Onlus - AFSW Onlus**

Fundraising and Communication Manager

*Key Responsibilities:* Planning and Management of AFSW Onlus' Fundraising Campaign on annual basis; Fundraising Mix activities and related Communications ones; Grants scouting activity and submission of proposal both to Public and Private Institutions. Funded projects management.

2013 - 2018 **Fondazione Eni Enrico Mattei - FEEM**

Project Officer Assistant

*Key Responsibilities:* Budget Monitoring and Reporting; Meeting planning, Partners and Stakeholders coordination and scientific management activities. FEEM's projects were mainly funded under EU H2020 Programme and/or public and private institutions.

2012 **Gioform Unipersonale Srl**

International relations office assistant

*Key Responsibilities:* Public Relations with Embassies of main Cocoa Producing Countries; Planning of Cocoa Producing Countries International Summit during the Italian "Eurochocolate" event; Fairtrade Import-Export management within "International Chocolate Boutique"

I authorize the use of my personal data in compliance with the GDPR and Italian Legislative Decree no. 196 dated 30/06/2003

Milan, 19/12/2022

